

Evan Brooks

Project Lead

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PROFESSIONAL SUMMARY

Project and operations professional with 3 years of experience coordinating digital initiatives. Brings cross-functional communication, agile delivery planning, customer success exposure, and stakeholder coordination.

PROFESSIONAL EXPERIENCE

Project Lead

Summit Digital | Jul 2022 - Present

Coordinates delivery planning with engineering teams and cross-functional partners using agile methods and Jira. Maintains project plans, facilitates stakeholder communication, and supports customer success teams.

Project Coordinator

FrontRange Services | Jan 2020 - Dec 2021

Tracked schedules, prepared status updates, documented action items, and coordinated operational projects across internal departments.

CORE SKILLS

Project coordination | Agile methods | Jira | Stakeholder communication | Customer success | Delivery planning

EDUCATION

Bachelor of Arts in Communications, Colorado State University

This resume and all personal details are fictional and are provided only for the Aptvera live demonstration.